

**Richard Suls**  
computer consultant



Invoice #2288

# INVOICE

Invoice Date: 09/15/2021

Due Date: 10/15/2021

Richard Suls - Curiosity Inked, LLC  
461 Greenville Avenue  
Johnston, RI 02919  
401.270.3785

## KSA Marketing

Laurie Lewis  
3351 Post Rd,  
Warwick, RI 02886

Description	Time/Quantity	Rate (USD)	Tax	Total
› 9/14 - 9/15	2	\$ 0.00	No Tax	\$ 0.00
Migrate Pepsi files to Google Drive				
No charge - considered work done for monthly retainer.				
› 9/1	3	\$ 100.00	No Tax	\$ 300.00
930-1230				
Swap laptops for Liv				
Setup Zachs qsync to Google drive access				
Setup Noah's laptop				
› 10/5	2.25	\$ 100.00	No Tax	\$ 225.00
11a (was chatting with Katie until then) - 115p				
Setup Alyssa's computer				
Modify phone setup				
Minor issues for Josh, Liv, etc				
› Kristina	1	\$ 0.00	No Tax	\$ 0.00
2 hours spent, considered time spent for Oct retainer.				
› 9/12	0.25	\$ 100.00	No Tax	\$ 25.00
Remote: Give Alyssa access to Onenote and fix Battery options for her.				

Description	Time/Quantity	Rate (USD)	Tax	Total
› 10/21	1	\$ 0.00	No Tax	\$ 0.00

No charge: Time spent on phone with Meg and Laurie (different calls) about upcoming move

Subtotal: \$ 550.00

Total: \$ 550.00

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