

Richard Suls
computer consultant



Invoice #2032

INVOICE

Invoice Date: 11/27/2020

Due Date: 01/25/2021

Richard Suls - Curiosity Inked, LLC
461 Greenville Avenue
Johnston, RI 02919
401.270.3785

HTR Construction

Tom Fernandes
16 Railroad Ave
Bedford, MA 01730

Description	Time/Quantity	Rate (USD)	Tax	Total
› 11/27	0.25	\$ 125.00	No Tax	\$ 31.25
Phone/Remote: Tom couldn't connect to his office PC. Caps lock was on on his laptop ,causing password to be wrong.				
› 11/24	0.5	\$ 125.00	No Tax	\$ 62.50
Tom/Remote: 30min - Create a backup remote access link for Tom.				
› 11/27	0.75	\$ 125.00	No Tax	\$ 93.75
Zoom: Meeting about best practices, employee documentation (to be coming from them for editing), Tom's remote access, licensing, monthly service				
› 11/10	0.25	\$ 125.00	No Tax	\$ 31.25
0.25 phone brainstorming with Kimberly over monthly work for Tom				
Did not charge for two previous phone calls				
› 12/2	1.25	\$ 125.00	No Tax	\$ 156.25
4:30p - 5:51p				
Find missing files for Tom. Discuss how file locations changes could have possibly reverted. Closest we came is that Tom mentioned that file explorer looks different when remoting in (to his office desktop) than when using his office desktop directly. This is all about server files accessed from his desktop.				
When asked for a better solution, I suggested no more remote access. Replace remote access with Google Sync and Backup. Use GSB to sync the server A-E and X folders to Tom's laptop (and back to the server when he makes changes).				
Fixed Product Activation issue with Tom's new installation of Office 2016				

Description	Time/Quantity	Rate (USD)	Tax	Total
> 12/15	0.75	\$ 125.00	No Tax	\$ 93.75

Quickbooks desktop upgrade, system-wide, triggered by an update at the client/desktop level.

> 12/11	2	\$ 125.00	No Tax	\$ 250.00
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11am - 1pm

& 1hr setup time on server the night prior (move HTRdocuments to google drive folder and repoint share permissions).

Setup Tom's google sync and backup - monitor and confirm working on both server and laptop.

Subtotal: \$ 718.75

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