

**Richard Suls**  
computer consultant



# INVOICE

Invoice Date: 07/27/2015

Due: 05/11/2015

461 Greenville Avenue  
Johnston, RI 02919

## Providence Media

Jeanette St. Pierre  
1070 Main Street, Suite 302  
Pawtucket, RI 02860

| Description   | Time/Quantity | Rate (USD) | Tax    | Total    |
|---|---------------|------------|--------|----------|
| > 6/8   | 2             | \$90.00    | No Tax | \$180.00 |
| 10-12. Setup gmail outgoing server relay  |               |            |        |          |
| > 6/22  | 1             | \$90.00    | No Tax | \$90.00  |
| Time spent online chat with Host narrowing down why Jeanette's email was spamming and getting spammed (just her). |               |            |        |          |
| > 6/24  | 2             | \$90.00    | No Tax | \$180.00 |
| 3p-415. Emergency. Viruses<br>45min on phone w sales reps   |               |            |        |          |
| > 6/25  | 3.25          | \$90.00    | No Tax | \$292.50 |
| 1045-2p. Antivirus install and scans  |               |            |        |          |
| > 6/29  | 1             | \$1.25     | No Tax | \$1.25   |
| 9a-1015. Installed av on sales laptops  |               |            |        |          |
| > 7/2   | 0.25          | \$90.00    | No Tax | \$22.50  |
| Remote: Ann G. having an issue with outgoing email and Sophos errors. Removed 3 viruses and fixed email issue     |               |            |        |          |
| > 7/23  | 2             | \$90.00    | No Tax | \$180.00 |

| Description | Time/Quantity | Rate (USD) | Tax | Total |
|-------------|---------------|------------|-----|-------|
|-------------|---------------|------------|-----|-------|

1230-230. Installed ram on all 4 art dept machines. Cloned Lay's hard drive and replaced with SSD.

|        |   |         |        |          |
|--------|---|---------|--------|----------|
| › 7/27 | 2 | \$90.00 | No Tax | \$180.00 |
|--------|---|---------|--------|----------|

830-1030. Install SSDs in 3 art dept macs. Cloned data from hdd to ssd. Tested

|        |     |         |        |          |
|--------|-----|---------|--------|----------|
| › 7/28 | 2.5 | \$90.00 | No Tax | \$225.00 |
|--------|-----|---------|--------|----------|

1130-1230 & 2pm - 3:30pm - Replace mbp battery

Install RAM and clone HDD to SSD Julie's iMac. Replaced HDD on iMac with SSD. Tested.

Drafted AntiVirus Policy for review by Jeanette.

|        |      |         |        |          |
|--------|------|---------|--------|----------|
| › 8/31 | 2.75 | \$90.00 | No Tax | \$247.50 |
|--------|------|---------|--------|----------|

1030-115. Assist staff in reducing size of email accounts in preparation for hosting migration.

Subtotal: \$1,598.75

**Total: \$1,598.75**

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