

**Richard Suls**  
computer consultant



# INVOICE

Invoice Date: 07/07/2017

Due Date: 08/07/2017

Richard Suls - Curiosity Inked, LLC  
461 Greenville Avenue  
Johnston, RI 02919  
401.270.3785

## New Art Center

Dan Elias  
61 Washington Park  
Newtonville MA 02460

Description	Time/Quantity	Rate (USD)	Tax	Total
› 4/24	1.25	\$ 100.00	No Tax	\$ 125.00
Create sitemap of current website in preparation for new site design.				
› 5/17	0.75	\$ 100.00	No Tax	\$ 75.00
Phone: Planning for site revision. Centric Pro / Executive Pro templates (genesis). Planning for specific user duties. Set next meeting to get one more step granular in responsibilities.				
› 6/2	2.5	\$ 100.00	No Tax	\$ 250.00
1230-3p Website development meeting				
› Travel Fee	1	\$ 100.00	No Tax	\$ 100.00
6/2 & 6/9				
› 6/7	0.75	\$ 100.00	No Tax	\$ 75.00
Remote: Permissions issue with NAS. Setup Stephanie to have access to Keepass in Operations.				
› 6/9	2.5	\$ 100.00	No Tax	\$ 250.00

Description	Time/Quantity	Rate (USD)	Tax	Total
10a-1230p				
Website development meeting with Marte and Allie.				
Fixed printer				
Fixed Stephanie shared folders				

› 6/28-29	2.25	\$ 100.00	No Tax	\$ 225.00
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2.25hrs setting up and testing Woocommerce import csv plugin and Toolkit Taxonomy fields.

› 6/23	1	\$ 100.00	No Tax	\$ 100.00
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Test RegistrationMagic and speak with authors to determine if it can be used for our purposes.

› 6/29	1	\$ 100.00	No Tax	\$ 100.00
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1hr phone website meeting w/ Dan, Naomi and Allie

Subtotal: \$ 1,300.00

Total:	\$ 1,300.00
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