

Richard Suls
computer consultant



Invoice #991

INVOICE

Invoice Date: 01/27/2017

Due Date: 02/26/2017

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The Institute for the Study & Practice of NonViolence

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Description	Time/Quantity	Rate (USD)	Tax	Total
› 1/26	0.5	\$ 100.00	No Tax	\$ 50.00

Remote: Worked with Melissa D @ Sophia's request to fix missing ADP.com emails that were being flagged by Google as spam. (Also were starting to not show up in Celeste's email)

› 2/1	4	\$ 100.00	No Tax	\$ 400.00
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10:10a - 2:10p

Setup printer codes for Toshiba. Sent to Dept heads. Upgraded drivers for PCs who could only use 5 digit codes.

Worked with Kalene on website: video slider on front page, Google analytics, constant contact widget.

Subtotal: \$ 450.00

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